

# Cass High School Band

## Check-out Form for School-Owned Musical Instruments

Name \_\_\_\_\_ Instrument \_\_\_\_\_ Brand \_\_\_\_\_

Serial Number \_\_\_\_\_ Value \_\_\_\_\_

Accessories:

_____ Case	_____ Neck Strap
_____ Mouthpiece	_____ Lyre
_____ Ligature	_____ Mouthpiece Cap
_____ Cleaning Rod	_____

I ACKNOWLEDGE RECEIPT OF THE ABOVE INSTRUMENT AND ACCESSORIES AND AGREE TO THE FOLLOWING:

1. To be personally responsible for the safe keeping of this instrument and return it immediately to the school upon request of any Cass band director or principal.
2. To maintain the instrument in good playing condition at all times including having it repaired as deemed necessary by any Cass band director or principal.
3. To have the instrument assessed by the band directors at the end of the contract period and pay a fair assessment for any and all damage in excess of normal wear and tear.
4. To allow no person other than myself to play, handle, or use this instrument without specific permission of the director.
5. To use the instrument to the best of my ability for serious study including regular attendance at all organizational rehearsals and performances, regular home practice and additional instruction and study when possible.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Name of Student

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Home Phone/Cell Phone

\_\_\_\_\_  
Signature of Band Director

\_\_\_\_\_  
Date of Checkout

TO BE COMPLETED WHEN THE INSTRUMENT IS CHECKED IN:

- \_\_\_\_ The above named instrument has been returned in satisfactory condition.  
\_\_\_\_ The above named instrument has been returned in un-satisfactory condition.  
\_\_\_\_ The above named instrument has not been returned.

Date \_\_\_\_\_ Signature of Band Director \_\_\_\_\_